

# **AMENDED AGENDA**

## **CRANSTON SCHOOL COMMITTEE MEETING**

**AUGUST 18, 2014**

**HOPE HIGHLANDS ELEMENTARY SCHOOL**

**300 HOPE ROAD, CRANSTON, RI 02921**

**EXECUTIVE SESSION – 6:00 P.M.**

**IMMEDIATELY FOLLOWED BY PUBLIC MEETING**

### **AGENDA**

**1. Call to order- 6:00 p.m. Convene to Executive Session pursuant to RI State Laws -**

**2. PL 42-46-5(a)(1) Personnel:**

**A. Appointment of Administrator A**

**B. Appointment of Administrator B**

**C. Appointment of Administrator C**

**D. Appointment of Administrator D**

**E. Termination of Non-Certified Employee A**

**3. PL 42-46-5(a)(2) Collective Bargaining/Litigation:**

**A. Contract Negotiations' Update(s)=**

**B. (Secretaries)**

**C. (Teachers)**

**D. (Teacher Assistants)**

**E. (Bus Drivers, Mechanics)**

**F. (Tradespeople)**

**G. (Custodians)**

**H. Settlement Agreement re: Student A**

**I. MOU with CCAP**

**4. PL 42-46-5(3)**

**A. District Safety Plan**

**5. Call to Order – Public Session**

**6. Roll Call – Quorum**

**7. Executive Session Minutes Sealed – August 18, 2013**

**8. Minutes of Previous Meetings Approved – July 9, 2014 (Work Session), July 14, 2014 (Regular School Committee Meeting), July 30, 2014 (Student Hearing)**

**9. Chairperson's Communications**

**10. Superintendent's Communications**

**11. School Committee Member Communications**

**12. Public Hearing**

**a. Students (Agenda/Non-Agenda Matters)**

**b. Members of the Public (Agenda Matters Only)**

**13. Consent Calendar/Consent Agenda**

**14. Action Calendar/Action Agenda**

**RESOLUTIONS**

## **ADMINISTRATION**

### **PERSONNEL**

**No. 14-08-02 RESOLVED, that at the recommendation of the Superintendent, said certified administrator be appointed as follows:**

**Susan Deriso, Director of Literacy & Title 1**

**Central Admin**

**Contract Effective date...August 19, 2014**

**Fiscal Impact Analysis Attached**

**No. 14-08-03 RESOLVED, that at the recommendation of the Superintendent, said certified administrator be appointed as follows:**

**Cynthia Houston, Director**

**Norwood**

**Contract Effective date...August 19, 2014**

**Fiscal Impact Analysis Attached**

**No. 14-08-04 RESOLVED, that at the recommendation of the Superintendent, said certified administrator be appointed as follows:**

**Kathryn Marks, Director of AEP**

**Central Admin**

**Contract Effective date...August 19, 2014**

## **Fiscal Impact Analysis Attached**

**No. 14-08-05 RESOLVED, that at the recommendation of the Superintendent, said certified administrator be appointed as follows:**

**Erica Stackhouse, Principal**

**Rhodes Elementary School**

**Contract Effective date...August 19, 2014**

**Fiscal Impact Analysis Attached**

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**No. 14-08-06 RESOLVED, that at the recommendation of the Superintendent the following certified personnel be appointed for the 2014-2015 school year:**

**Amanda Chapman, Step 6 +Masters**

**Education...PC, BA, URI, MLIS**

**Experience...Providence School Department**

**Certification....Library Media Specialist Pk-12**

**Assignment...Itinerant .5 FTE**

**Effective date...August 25, 2014**

**Authorization...Replacement**

**Fiscal Note... 11716030 51110**

**Wendy Miller, Step 7 + Masters**

**Education...URI, BA, BU, MSW**

**Experience...Exeter West Greenwich School Department**

**Certification...School Social Worker K-12**

**Assignment...Cranston East 1.0 FTE**

**Effective Date...August 25, 2014**

**Authorization...Replacement**

**Fiscal Note....11317030 51110**

**Michael Reeves, Step 12 + Masters + 30**

**Education...PC, BA, BU, MSW**

**Experience...Burrillville, School Department**

**Certification...School Social Worker K-12**

**Assignment...Itinerant 1.0 FTE**

**Effective Date...August 25, 2014**

**Authorization...Replacement**

**Fiscal Note...112417030 51110**

**Daniel Shields. Step 1**

**Education...URI, BA**

**Experience...South Kingstown Substitute**

**Certification...Secondary ItalianSpanish**

**Assignment...Cranston West 1.0 FTE**

**Effective date...August 25, 2014**

**Authorization...Replacement**

**Fiscal Note...12612300 51110**

**Danielle Laliberte, Step 3**

**Education...RIC, BS**

**Experience...Cranston Substitute**

**Certification...Special Education K-8**

**Assignment...Dutemple 1.0 FTE**

**Effective Date...August 25, 2014**

**Authorization...Replacement**

**Fiscal Note...11613260 51110**

**Christina Bellisle, Step 5 + Masters**

**Education...RIC, BS, Walden University, MS**

**Experience...Cranston Substitute**

**Certification...Elementary1-6**

**Assignment...Eden Park 1.0 FTE**

**Effective Date...August 25, 2014**

**Authorization...Replacement**

**Fiscal Note...11812050 51110**

**Laura Scanlon, Step 1**

**Education...RIC, BS**

**Experience...Cranston Substitute**

**Certification...Elementary 1-6**

**Assignment...Woodridge 1.0 FTE**

**Effective Date...August 25, 2014**

**Authorization...Replacement**

**Fiscal Note...12111205051110**

**Shealyn Gamba, Step 1**

**Education...RIC, BS**

**Experience...Cranston Substitute**

**Certification...Special Education Elementary 1-6**

**Assignment...Stadium 1.0 FTE**

**Effective Date...August 25, 2014**

**Authorization...Replacement**

**Fiscal Note...12013260 51110**

**Haley Menard, Step 1**

**Education...RIC, BS**

**Experience...Cranston Substitute**

**Certification...MiddleSecondary Special Education 7-12**

**Assignment...Sanders 1.0 FTE**

**Effective Date...August 25, 2014**

**Authorization... Replacement**

**Fiscal Note...13813150 51110**

**Alexandra Fairbrothers, Step 1**

**Education...URI, BA**

**Experience...Cranston Substitute**

**Certification....Elementary 1-6**

**Assignment...Peters 1.0 FTE**

**Effective date...August 25, 2014**

**Authorization...Replacement**

**Fiscal Note... 12412050 51110**

**Ariel Persia, Step 1**

**Education...RIC, BS**

**Experience...Cranston Substitute**

**Certification....Early Childhood PK-2**

**Assignment...Barrows .5 FTE**

**Effective date...August 25, 2014**

**Authorization...Replacement**

**Fiscal Note... 11212050 51110**

**Kimberly Goldthwait, Step 2**

**Education...RIC, BS**

**Experience...Cranston Substitute**

**Certification....Elementary 1-6**

**Assignment...Peters 1.0 FTE**

**Effective date...August 25, 2014**

**Authorization...Replacement**

**Fiscal Note... 12412050 51110**

**Brianna Lennon, Step 2**

**Education...URI, BA,**

**Experience...Cranston Substitute**

**Certification...Elementary 1-6**



**Assignment...CSR .5 FTE**

**Effective Date...August 25, 2014**

**Authorization...Replacement**

**Fiscal Note.... 57120129 51110**

**Sarah Stevens, Step 2 + MA**

**Education...URI, BS, MS**

**Experience...Providence School Department**

**Certification....Speech & Language Pathologist PK-12**

**Assignment...Itinerant 1.0 FTE**

**Effective date...August 25, 2014**

**Authorization...Replacement**

**Fiscal Note... 50819121 51110**

**Annika Ljunberg, Step 1 + MA + 30**

**Education...PC, BA. Gallaudet University, MA**

**Experience...Cranston Intern**

**Certification....School Psychologist K-12**

**Assignment...Itinerant 1.0 FTE**

**Effective date...August 25, 2014**

**Authorization...Replacement**

**Fiscal Note... 11717040 51110**

**No. 14-08-07 RESOLVED, that at the recommendation of the Superintendent, the following certified staff member be granted a**

**leave of absence without compensation as provided in Article XIX,  
Section F of the Master Agreement between the Cranston School  
Committee and the Cranston Teachers' Alliance:**

**Jill Robbins, Teacher  
Peters**

**Effective Date...August, 2014 to August, 2015**

**No. 14-08-08 RESOLVED, that at the recommendation of the  
Superintendent, the following non-certified staff member be granted a  
leave of absence without compensation as provided in Article X,  
Section C of the Master Agreement between the Cranston School  
Committee and the Cranston Teachers' Alliance:**

**Lynn Carter, Teacher Assistant  
Oak Lawn**

**Effective Date...October 14, 2014 to January 21, 2015**

**No. 14-08-09 RESOLVED, that at the recommendation of the  
Superintendent, the following certified staff member be granted a  
leave of absence without compensation as provided in Article XIX,  
Section B.3 of the Master Agreement between the Cranston School  
Committee and the Cranston Teachers' Alliance:**

**Keith Ward, Teacher  
Cranston West**

**Effective Date...August, 2014 to August, 2015**

**No. 14-08-10 RESOLVED, that at the recommendation of the Superintendent, the resignation(s) of the following certified personnel be accepted:**

**Polly Gillie, Principal**

**Rhodes**

**Effective Date...August 1, 2014**

**Sabrina Dias, Teacher**

**Stone Hill**

**Effective Date...July 23, 2014**

**Laura Lanni, Teacher**

**Peters**

**Effective Date...August 4, 2014**

**Brooke Vecchio, Teacher**

**Woodridge**

**Effective Date...August 12, 2014**

**No. 14-08-11 RESOLVED, that at the recommendation of the Superintendent, the retirement of the following certified personnel be accepted:**

**Sheila Vestri, Teacher**

**Oak Lawn**

**Effective Date...June 30, 2015**

**No. 14-08-12 RESOLVED, that at the recommendation of the Superintendent, the following individual(s) be appointed as an athletic coach:**

**James Creamer, Head Field Hockey Coach**

**CHSE**

**Step-5**

**Class-B**

**Playing Competition-None**

**Experience-Head Coach Hockey Assistant Coach Tennis**

**Certification-RI Coaches Certification; CPRAEDFirst Aid**

**No. 14-08-13 RESOLVED, that at the recommendation of the Superintendent, the following individual(s) be reappointed as an athletic coach:**

**Cranston High School East**

**Thomas Centore- Head Football Coach**

**Ken Simone- Assistant Football Coach**  
**Michael Giblin-Assistant Football Coach**  
**Isaiah McDaniel-Assistant Football Coach**  
**Robert Bouchard- Head Boys' Cross Country Coach**  
**Robert LaBanca- Head Girls' Cross Country Coach**  
**Michael Boyajian-Head Girls' Tennis Coach**  
**Shannon Audet--Assistant Field Hockey Coach**  
**Richard Grenier-Head Boys' Soccer Coach**  
**Eric White- Assistant Boys' Soccer Coach**  
**Meaghan McGonagle-Head Girls' Volleyball**

**Cranston High School West**

**Stephen Stoehr- Head Football Coach**  
**Robert Malo- Assistant Football Coach**  
**Thomas Milewski- Assistant Football Coach**  
**Justin Erickson-Assistant Football Coach**  
**Jesuso- Head Boys' Cross Country Coach**  
**Sheila Lagasse- Head Girls' Cross Country Coach**  
**James Lucas-Head Girls' Tennis Coach**  
**Nancy Hersey- Assistant Girls' Tennis Coach**  
**Eric Bogossian- Assistant Boys' Soccer Coach**  
**Tom Ferri- Head Girls' Volleyball Coach**  
**Neil Nachbar-Assistant Girls' Volleyball Coach**  
**Matthew Reis- Unified Volleyball Coach**  
**Leonard D'Errico- Faculty Manager**

**No. 14-08-14 RESOLVED, that at the recommendation of the Superintendent, the following non-certified employee(s) be appointed:**

**Denise Williams, Secretary**

**Gladstone**

**Effective Date...August 12, 2014**

**Replacement**

**Fiscal Note... 11943210 51110**

**Viviana Alibizu-Loaiza, 3hr Secretary**

**Gladstone**

**Effective Date...August 18, 2014**

**Replacement**

**Fiscal Note...11943210 51110**

**No. 14-08-15 RESOLVED, that at the recommendation of the Superintendent, the following non-certified personnel be appointed as substitutes on a temporary basis as needed:**

**Noelle Patenaude, Secretary**

**Keri-Ann Baldassare, Secretary**

**David St. Amant, Bus Driver**

**Richard Lecuivre, Bus Driver**

**No. 14-08-16 RESOLVED, that at the recommendation of the**

**Superintendent, the retirement(s) of the following non-certified personnel be accepted:**

**Joel Zisseron, Director**

**PlantTransportation**

**Effective Date...January 2, 2015**

**No. 14-08-17 RESOLVED, that at the recommendation of the Superintendent, the resignation(s) of the following non-certified personnel be accepted:**

**Roland Lataille, Jr., Custodian**

**Plant**

**Effective Date...July 25, 2014**

**Luigi Marcello, Custodian**

**Plant**

**Effective Date...July 28, 2014**

**Corrie Finegan, Behavior Tech**

**Sanders Academy**

**Effective Date...August 29, 2014**

**Gail Chiaverini, Bus Monitor**

**Transportation**

**Effective Date...July 23, 2014**

**Holly Fay, Bus Monitor**

**Transportation**

**Effective Date...June 18, 2014**

**Bernadetta Petrone, Secretary**

**Park View**

**Effective Date...August 22, 2014**

**No. 14-08-18 RESOLVED, that at the recommendation of the Superintendent, the termination of non-certified Employee A be accepted.**

**BUSINESS**

**PURCHASED AND PURCHASED SERVICES**

**No. 14-08-19 RESOLVED, to accept or reject the AIA Agreement between the Cranston School Committee and Saccoccio & Associates, Inc.**



**No. 14-08-20 RESOLVED, that the agreement between Cranston Special Services, Child Outreach and CCAP Child Development Center for the period of August 2014 to July 2015 be approved. (See attached MOU).**

**No. 14-08-21 RESOLVED, to accept or reject a Settlement Agreement between the Cranston School Committee and Student A.**

**No. 14-08-22 RESOLVED, that the following purchases be approved:**

**Photocopier Maintenance for the period from September 1, 2014 to August 31, 2015 in the amount of \$62,609**

**Number of bids issued 3**

**Number of bids received 3**

**POLICY AND PROGRAM**

**No. 14-08-23 RESOLVED, that the following New Construction: 7000 series- to be deleted or amended (see C.P.S. for old policies)**

**#7000 General Policy statement- Amend**

**#7100 New Construction- Planning - delete. Amend to read “For pertinent legal information, refer to: General Laws of R.I., 16-2-15.”**

**#7110 (a)(b) Determining Needs - delete. Amend to read “For pertinent legal information, refer to: General Laws of R.I., 16-9-4 through 16-9-8.”**

**#7111 Projecting Educational Programs - delete. Amend to read “For pertinent legal information, refer to: General Laws of R.I., 16-9-4 through 16-9-8.”**

**#7113 Evaluating Existing Buildings Delete**

**#7114 Determining Extent of New Construction Delete**

**#7115 Developing Educational Specifications Delete**

**#7120 Patterns of Participation Delete**

**#7121 Involving the Staff Delete**

**#7122 Involving the Public Delete**

**#7123 Using Educational Consultants Delete**

**#7130 Relations with the Public Delete**

**#7140 Relations with other Governmental Units Delete**

**#7142 Relations with the State Delete**

**#7210 Site Development - delete and amend to read “For pertinent**

**legal information, refer to General Laws of R.I., 16-2-25.”**

**#7211 Selection of Site Delete**

**#7212 Land Use Delete**

**#7213 Landscaping Delete**

**#7220 Building Design Delete**

**#7230 Equipment and Furniture Delete**

**#7300 Occupying Delete**

**#7310 Training the Staff Delete**

**#7320 Inspection of Completed Project Delete**

**#7330 Acceptance of Completed Project Delete**

**#7411 Bonded Indebtedness - Amend to read: Refer to General Laws of R.I., 16-60-4.9iv.**

**#7550 Dedication of a Project – Amend to add “Tot Parks”**

**#7551 Naming the Building Delete**

**No. 14-08-24 RESOLVED, that the following Instruction Policies – Series 6000 – be deleted and/or amended for second reading (see C.P.S. website for old policies)**

**#6145.3 a, b, c Instruction/Publications Delete**

**#6151 Class Size Delete**

**#6130 Organizational Plan Amend**

**#6143.1 Program Survey/Foreign Language Amend**

**#6144 a Controversial Issues Amend**

**#6152 Grouping Amend**

**No. 14-08-25 RESOLVED, that at the recommendation of the School Committee, the following revised policy be approved for second reading (see attached policy)**

**Policy No. 6161.2 Acceptable Use Policy (AUP)**

**No. 14-08-26 RESOLVED, that at the recommendation of the School Committee, the following policy be approved for second reading (see attached policy)**

**Policy No. 6163.1 – Bring Your Own Device (BYOD) Policy**

**No. 14-08-27 RESOLVED, that at the recommendation of the School Committee, the following field trip(s) of long duration/conference(s) be authorized:**

**1. James Gemma of the Rhodes School will be attending the Constitution Day Conference in Washington DC from September 16-18, 2014. He was chosen to represent the State of Rhode Island to discuss Civics. The Conference is paid for by the Civics Renewal Network.**

## **15. Public Hearing on Non-Agenda Items**

## **16. Announcement of Future Meeting(s) – September 10, 2014 and September 15, 2014**

## **17. Adjournment**

**School Committee members who are unable to attend this meeting are asked to notify the Chairperson in advance.**

**Interested persons and the public at large, upon advance notice, will be given a fair opportunity to be heard at said meeting on the items proposed on the agenda.**

**Individuals requesting interpreter services for the hearing impaired must notify the Superintendent's Office at 270-8170 72 hours in advance of hearing date.**

**Any changes in the agenda pursuant to RIGL 42-46-6(e) will be posted on the school district's website at [www.cpsed.net](http://www.cpsed.net), Cranston Public Schools' administration building, 845 Park Ave., Cranston, RI; and Cranston City Hall, 845 Park Ave., Cranston, RI and will be electronically filed with the Secretary of State at least forty-eight hours (48) in advance of the meeting.**

**Notice posted: August 15, 2014**

**Administrator's Compensation Schedule**

**Fiscal Year 2014-2015**

**NAME POSITION SCHOOL ANN**

**SALARY HEALTH DENTAL LIFE PENSION SURV**

**BEN OASDI MEDICARE TOTAL Fringe Sal & Fringe**

Susan DeRiso	Title I Dir. Briggs	86,770.00	11577	838	21	14,239
96 0 1258	28,029	114,799				
Cynthia Houston	Director Tran. Prog.	83,083.00	11577	838	21	
13,634	96 0 1205	27,371	110,454			
Kathryn Marks	Director AEP	83,083.00	11577	838	21	13,634
96 0 1205	27,371	110,454				
Erica Stackhouse	Principal Rhodes	78,224.00	11577	838	21	
12,837	96 0 1134	26,503	104,727			

**Administrator's Compensation Schedule**

**Fiscal Year 2015-2016**

**NAME POSITION SCHOOL ANN**

**SALARY HEALTH DENTAL LIFE PENSION SURV**

**BEN OASDI MEDICARE TOTAL Fringe Sal & Fringe**

Susan DeRiso	Title I Dir. Briggs	96,000.00	14310	1035	25	15,754
96 0 1392	32,612	128,612				
Cynthia Houston	Director Tran. Prog.	92,000.00	14310	1035	25	
15,097	96 0 1334	31,897	123,897			

## **Administrator's Compensation Schedule**

**Fiscal Year 2016-2017**

**NAME POSITION SCHOOL ANN**

**SALARY HEALTH DENTAL LIFE PENSION SURV**

**BEN OASDI MEDICARE TOTAL Fringe Sal & Fringe**

<b>Susan DeRiso Title I Dir. Briggs</b>	<b>96,000.00</b>	<b>14739</b>	<b>1066</b>	<b>25</b>	<b>15,754</b>
<b>96 0 1392</b>	<b>33,072</b>	<b>129,072</b>			

**Salaries and benefits calculated from a start date of 8/18/14 for all administrators in fiscal year 2014-2015.**

**6161.2**

## **INSTRUCTION**

**Access to networked information resources**

**Acceptable Use Policy (AUP)**

**Access to the Internet will enable pupils to explore thousands of libraries, databases, and bulletin boards while exchanging message with other Internet users throughout the world. The Cranston Public Schools provides educational and curriculum related opportunities to**

**all users of the district by providing this access. The district, by adopting this policy, recognizes that access to the Internet, as well as information and communication available through the Internet, may be technically difficult to monitor and control. The Cranston Public Schools believe that the benefits to pupils from access to the Internet in the form of information resources and opportunities for collaboration, exceed any disadvantages.**

**Families should be warned that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. Parents and guardians are responsible for setting and conveying the standards that their children should follow when using media and information sources. The Cranston Public Schools supports and respects each family's right to decide whether or not to apply for access.**

**Any user who misuses the Internet and/or the CPSnet will be denied access to use the CPSnet.**



## **6161.2**

### **Procedures for Implementing Policy**

#### **A. Educational Purpose**

**1. The Cranston Public Schools network (CPSnet) has been established for an educational purpose to support and enhance the curriculum. For the purpose of this policy, the term**

**CPSnet shall include Cranston Public Schools computers, local area networks (lans), wide area networks (wans), and access to the Internet through CPSnet or other Internet Service Providers.**

**2. The CPSnet has not been established as a public access service or a public forum. The Cranston Public Schools has the right to place restrictions on the material accessed or posted through the system. Users, including faculty, staff, students and others granted access shall agree to follow the rules set forth in The Cranston Public Schools disciplinary code and all applicable laws.**

**3. The CPSnet shall not be used for private commercial purposes. This means offering, providing, or purchasing products or services for non school related usage.**

**4. Political lobbying is not allowed through the CPSnet.**

## **B. Student Internet Access**

**1. Students will have access to the CPSnet information resources through their classrooms, library, or school computer labs, as well as through personal electronic devices as set forth in the BYOD policy.**

**2. Student users and their parent or guardian must sign an Acceptable Use**

**Agreement to be granted permission to access the Internet. The parent or**

**guardian can withdraw approval at any time.**

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**6161.2**

## **C. Unacceptable Uses**

**The following uses of the CPSnet are considered unacceptable.**

### **1. Breech of Personal Safety**

**a. Student users will not post personal contact information about themselves,**

**their parent(s)/guardian or other people. Personal Contact**

**information includes address, telephone, school address, work address or parent information, etc.**

**b. Student users will promptly disclose to a teacher or other school employee**

**any message received that is inappropriate or makes them feel uncomfortable.**

## **2. Illegal Activities**

**a. Users will not attempt to gain unauthorized access to the CPSnetwork or to**

**any other computer system through the CPSnet or go beyond authorized access levels. This includes attempting to log in through another person's account or access another person's files. These actions are illegal, even if only for the purposes of "browsing."**

**b. Users will not make deliberate attempts to disrupt the CPSnet or any other computer system or destroy data by spreading computer viruses or by any other means. These actions are illegal.**

**c. Users will not use the CPSnet to engage in any other illegal act, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal activity, threatening the safety of person, etc.**

## **3. System Security**

**a. Under no conditions should a password be provided to another person. Users are responsible for their individual accounts and should take all reasonable precautions to prevent others from being able to use their account to protect their own liability.**

**b. Users will immediately notify a teacher or a system administrator if  
a  
possible security problem has been identified.**

**6161.2**

**c. Users will avoid the spread of computer viruses by following the  
district virus  
protection procedures.**

#### **4. Inappropriate Language**

**a. Restrictions against Inappropriate Language apply to public messages, private messages, and material posted on Web pages.**

**b. Users will not use obscene, profane, lewd, vulgar, rude, inflammatory,  
threatening, or disrespectful language.**

**c. Users will not post information that could cause damage or**

**disruption.**

**d. Users will not engage in personal attacks, including prejudicial or discriminatory attacks.**

**e. Users will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If asked to stop sending messages, the user must stop.**

**f. Users will not post false or defamatory information about a person or organization.**

## **5. Respect for Privacy**

**a. Users will respect the privacy of confidential messages and will not repost those messages without the permission of the person who sent the message.**

**b. Users will not post private information about another person.**

## **6. Respect for Resource Limits**

**a. Users will utilize the system only for educational activities and limited, high- quality, self-discovery activities. Faculty will provide developmentally appropriate guidance to students as they make use of telecommunications and electronic information resources to**

**conduct research and other studies related to the Cranston Public Schools curriculum. (All students will be informed by faculty of their rights and responsibilities as users of the CPSnetwork prior to gaining**

**6161.2**

**access to that network, either as an individual user or as a member of a class or group.**

**b. Student users will not download any file without the expressed permission of the instructor.**

**c. Users will not post chain letters or engage in “spamming”. Spamming is sending an annoying or unnecessary message to a large number of people.**

## **7. Plagiarism and Copyright Infringement**

**a. Users will provide proper citation for information gathered through electronic media. Plagiarism is taking the ideas or writings of others and presenting them as if they were yours.**

**b. Users will respect the rights of copyright owners. Copyright infringement occurs when a user inappropriately reproduces a work that is protected by a copyright. A work includes text, graphics,**

photos, sounds, music, animation, video and software programs. If a work contains language that specifies appropriate use of that work, users should follow the expressed requirements. If unsure whether or not a work can be used, permission from the copyright owner must be requested.

## **8. Inappropriate Access to Material**

a. Receiving or inputting pornographic materials, promoting violence, engaging

in racial, gender or other defamatory slurs or for personal attacks on others is strictly prohibited.

b. Receiving or transmitting information pertaining to dangerous instruments such as bombs, automatic weapons, or other illicit firearms, weaponry, or explosive devices is prohibited.

c. The CPSnet does not permit the use of unauthorized chatrooms, blogs, forums, texting, etc.

**6161.2**

## **D. Individual Rights**

## **1. Search and Seizure**

- a. Network administrators may review files and communications to maintain system integrity and to ensure that users are utilizing the CPSnet responsibly. Users should not expect that files stored on district servers or computers will be private.**
- b. An individual search will be conducted if there is reasonable suspicion that a user has violated this Policy, the Cranston Public Schools' Disciplinary Procedures or the law.**

## **2. Due Process**

- a. The Cranston Public Schools will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted through the CPSnet.**
- b. In the event there is a claim that a user has violated this Policy or the Cranston Public Schools Disciplinary Procedures in use of the CPSnet, the user will be notified of the suspected violation. An opportunity to present an explanation will be provided.**

## **E. Limitation of Liability**

- a. The Cranston Public Schools makes no guarantee that the**



**functions or the services provided by or through the CPSnet will be error-free or without defect.**

**b. The Cranston Public Schools will not be responsible for any damage suffered, including but not limited to, loss of data or interruptions of service.**

**c. The Cranston Public Schools is not responsible for the accuracy or quality of the information obtained through or stored on the CPSnet.**

**d. The Cranston Public Schools will not be responsible for financial obligations arising through the unauthorized use of the system.**

**6161.2**

## **F. Personal Responsibility**

**It is a privilege, not a right to use the CPSnet and the information resources found on the Internet.**

**Policy Adopted: 6/16/97    Cranston Public Schools**

**Policy Revised:     Cranston, Rhode Island**

**Resolution No. 14-8195;**

**6161.2**

**Cranston Public Schools**

**Acceptable Use Policy**

**For Access To**

**Networked Information Resources**

**(AUP)**

**All users will be required to sign the Acceptable Use Policy.  
Parent/Guardian of student users must also sign the form.**

**Cranston Public School User**

**As a user of the Cranston Public Schools' CPSnetwork, I agree to  
follow rules of the Acceptable Use Policy.**

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**Signature**

**Date**

**PARENT/GUARDIAN**

**As the parent/guardian of this student, I have read the Acceptable**

**Use Policy and agree to promote this policy with my son/daughter.  
Having read the policy, I understand that this access is designed for  
educational purposes.**

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**Parent/Guardian Signature      Date**

**&#8195;**

**Policy #6161.3**

**Cranston Public Schools**

**Bring Your Own Device (BYOD) Policy**

**BYOD Student User Agreement**

**Purpose:**

**The Cranston Public Schools recognizes that its students need to be engaged in activities that promote 21st Century learning skills. Communication and collaboration are central tenets of the 21st Century learner. Many students' lives today are filled with media that gives them mobile access to information and resources whenever and wherever needed. The Cranston Public Schools has developed a secure, centrally-managed wireless infrastructure that can support personal wireless electronic devices. The Cranston Public Schools will allow students to use personal electronic devices after they and their parents/guardians have signed the BYOD student user agreement. Students wishing to participate must follow the policies**

**stated in the CPS Acceptable Use Policy (AUP) as well as the following requirements.**

### **Device Types:**

**For the purpose of this program, the word “device” means a privately owned wireless and/or portable electronic piece of equipment that includes laptops, netbooks, tablets/slates, iPod Touches, smart phones, eReaders and any device that can connect to a wireless infrastructure.**

### **Responsible use of BYOD**

**1. The purpose of the use of electronic devices in CPS is educational. Electronic devices are not to be used to contact anyone inside or outside of school department buildings**

**2. The use of BYOD is limited to the discretion of the teacher. Electronic devices are not to be used unless directed to do so by a teacher. Students are not to use electronic devices in classrooms until directed by a teacher. Teachers cannot require that students have a device with them in class. Teachers will not be expected to provide tech support to students experiencing difficulty with their devices.**

### **Requirements:**

**&#9679; For any student who wishes to use a personally owned electronic device within the Cranston Public Schools, they and their legal guardian must read and sign this agreement and submit it to the building principal.**

**&#9679; This policy must be renewed by students and parents at the start of each new school year.**

**&#9679; The student accepts full responsibility for his or her device and shall keep it with himself or herself at all times. The Cranston Public Schools is not responsible for the security of the device.**

**&#9679; The student shall be responsible for the proper care of their personal device, including any costs of repair, replacement or any modifications needed to use the device at school.**

**&#9679; The school reserves the right to inspect a student's personal device if there is reason to believe that the student has violated CPS policies, administrative procedures, school rules or has engaged in other misconduct while using their personal device.**

**&#9679; Violations of any CPS policies, administrative procedures or school rules involving a student's personally owned device may result in the loss of use of the device in school and/or disciplinary action according to the CPS disciplinary code, which may include loss of use of device ranging from a day to the rest of the year, detention, ISS, and/or suspension. The device may be confiscated and a parent will be required to pick it up.**

**Cranston Public Schools**

**Bring Your Own Device (BYOD) Policy**

**&#9679; The student shall comply with teachers' requests to shut down the device.**

**&#9679; Personal devices shall be charged prior to bringing it to school and shall be capable of running off its own battery while at school.**

**&#9679; The student shall not use the devices to record, transmit or**

**post photos or video of a person or persons on campus, nor shall any images or video recorded at school be transmitted or posted at any time without the permission of the teacher or appropriate school official.**

**&#9679; The student shall only use their device to access relevant files in accordance with the CPS Student AUP.**

**&#9679; Students are not to make any attempts to bypass or circumvent network security systems or filters. Students are only to access the internet via the CPS network, not through cellular networks or other wi-fi connections.**

**As a student I understand and will abide by the above policy and guidelines. I further understand that any violation of the above may result in the loss of my network and/or device privileges as well as other disciplinary action in accordance to CPS policy.**

**As a parent I understand that my child will be responsible for abiding by the above policy and guidelines. I have read and discussed them with her/him and they understand the responsibility they have in the use of their personal device.**

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**Student's Signature      Date**

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**Parent's Signature     Date**

**Policy Adopted:     Cranston Public Schools**

**Resolution No. 14-7     Cranston, Rhode Island**

**&#8195;**

**Memorandum of Understanding**

**Between Cranston Special Services**

**And**

**CCAP Child Development Center**

**This agreement is between Cranston Special Services, Child Outreach and CCAP Child Development Center for the period of August 2014 to July 2015.**

**Purpose Statement**

**The purpose of this agreement is to establish working procedures for the provision of services to preschool children eligible for special education services in compliance with Federal and State laws and regulations.**

**Program Intent**

**It is the intent of this agreement to:**

- Define services to be provided by each agency.**
- Ensure cooperative communication and arrangements are developed, implemented and preserved between CCAP Child Development Center and Cranston Special Services.**
- Ensure children at CCAP Child Development Center eligible for preschool special education services receive the services to which**

**they are entitled in the least restrictive environment.**

## **Service Implementation**

### **Child Outreach Screening**

**All Head Start children must have developmental, hearing and vision screenings within 45 calendar days of enrollment.**

**CCAP Child Development Center and Child Outreach will work collaboratively in coordinating screening efforts by:**

- Sharing efforts to obtain parental consent for permission to screen children and having parents complete Ages & Stages Questionnaires.**
- Informing and including parents in the process.**
- Coordinating staff, facilities and materials for screening.**
- Coordinate efforts to provide interpreters to screen children whose native language is other than English.**
- Provide screening results for all screenings and rescreens to CCAP Child Development Center within 2 weeks of screening.**

### **Referral and Evaluation**

**CCAP Child Development Center is required to refer children identified as “at risk” through screening to appropriate personnel for diagnosis.**

**CCAP Child Development Center will:**

- Complete referral paperwork as required by Cranston Special Services, including appropriate Releases of Information.**
- Provide classroom observations/TSG assessments with parental consent.**
- Assist parents with transportation to meetings when necessary.**
- Make arrangements for appropriate staff members to attend**



meetings to provide information regarding the child's skills, strengths and needs and to support the family in the process.

- Assist parents in completing Consent forms and Releases of Information forms necessary for sharing relevant information.
- Educate parents about the importance of their input and participation in the evaluation process.

**School District will:**

- Provide information to CCAP Child Development Center staff regarding Evaluation Team meetings with parental consent.
- Schedule and coordinate Evaluation Team meeting dates and times. Invite parents and appropriate Child Development Center staff to attend with parent consent.
- Conduct special education evaluations when deemed appropriate and in accordance with the Rhode Island Regulations for Special Education, and the IDEA.
- When appropriate, conduct observations and evaluations at CCAP Child Development Center site.

**Individual Education Plan (IEP)**

**School District will:**

- Schedule and coordinate IEP meetings to include appropriate CCAP Child Development staff with parental consent.
- Provide CCAP Child Development Center with copies of the consent to evaluate, evaluation reports, eligibility and a copy of the IEP upon parent signing a release of information.

**Head Start will:**

- Make arrangements for appropriate staff to attend IEP meetings.

- **Assist the School District in educating parents about the importance of participating in the IEP meetings.**

## **Placement**

**Cranston Special Services, places preschool children with disabilities in the least restrictive environment with an opportunity to interact with typically developing peers as appropriate.**

**Head Start programs are required to provide services for children with disabilities in an inclusive environment.**

### **School District will:**

- **Utilize Head Start as a placement option when appropriate for preschool children identified as having special needs.**

### **CCAP Child Development Center will:**

- **Make every effort to accommodate children referred by the School District and to place children in a site and classroom where special education services may be provided most appropriately.**
- **Provide comprehensive services to all children enrolled including those children placed in Head Start as an integrated or dual placement as written in the IEP.**
- **Assist staff and parents in the carryover of the goals/objectives described in the IEP.**

## **Training and Technical Assistance**

**CCAP Child Development Center program is required to provide ongoing training for staff and parents to increase their knowledge and ability to provide quality services to children with disabilities.**

**CCAP Child Development and Cranston Special Services may**

**coordinate their efforts by planning joint trainings activities, sharing information and resources.**

### **Transition**

**Transition from CCAP Child Development Center to kindergarten or another public school placement may be coordinated by:**

- A process of information sharing that will include notification of registration and orientation meetings, completion of forms and relevant records.**
- Transition visits for children, families and staff.**
- Opportunities for public school and CCAP Child Development Center staff to communicate and plan together.**
- Linkages to community resources and advocacy.**
- Ensuring a continuum of services to children with disabilities.**

### **Counting and Reporting**

**CCAP Child Development Center is committed to providing the number of children receiving services under IEPs to the LEA for the LEA Child Count.**

### **Confidentiality**

**Information relating to disability, assessment/evaluation data, progress notes and support services will be shared within the parameters of confidentiality and HIPPA regulations only after written consent from parents has been obtained.**

**Both agencies will work cooperatively for the common purpose of providing services to the preschool children in our populations.**

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**Comprehensive Community Action Program**  
**Chief Executive Officer**

**Date:**\_\_\_\_\_

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**Cranston School Department**

**Date:**\_\_\_\_\_